**Position:** Statewide SANE/SART Projects Coordinator

**Responsible to:** Director of Advocacy, Education & Rural Projects

**Primary Responsibilities:** To write materials, distribute information, coordinate and provide training and technical assistance statewide on issues regarding Sexual Assault Nurse Examiner (SANE)/ Sexual Assault Forensic Examiner (SAFE) programs and Sexual Assault Response Team (SART) programs.

**Specific Duties:**

* Gather and become familiar with: information and resources on best and culturally specific practices and considerations for serving survivors of sexual assault; policies, procedures, and best practices for SANEs and SARTs; and the rights of survivors of sexual assault and other Kansas law that impacts survivors.
* Develop, write, distribute and evaluate written protocols and other materials for both SANEs and SARTs.
* Collaborate to develop a comprehensive SANE/SART training plan.
* Collaborate to ensure SANE/SART trainings meet requirements of the Kansas State Board of Nursing.
* Ongoing assessment of the needs of Kansas SANEs and SARTs.
* Coordinate and facilitate SANE/SART trainings for all SART members.
* Develop and deliver training content for SANE/SART trainings.
* Provide technical assistance to KCSDV member programs, hospitals, SANEs and other members of SARTs regarding sexual assault and domestic violence.
* Write, prepare and distribute a quarterly newsletter to SANE/SART programs or members.
* Maintain the Kansas SANE/SART list serve.
* Serve as KCSDV staff representative to agencies or organizations working on SANE/SART issues.
* Provide other relevant training to advocates and allies.
* Assist with other KCSDV duties as assigned.

**Benefits:** Health, dental, life, short- and long-term disability insurance, Section 125 mini-flex plan, and retirement fund contribution.

**Employment Status:** Full-time, exempt

**Knowledge, Skills, & Abilities Needed:** Prior experience with SANE/SART programs;strong written and verbal skills; proven ability at public speaking and training; ability to work collaboratively with systems and professionals and work in a team environment; demonstrated ability to maintain confidentiality; ability to complete projects in a timely manner; ability to travel and have own means of transportation. Must be able to lift and carry 20-30 lbs.

KCSDV is an equal opportunity employer. KCSDV does not consider race, color, religion, sex, national origin, age, disability, veteran status, sexual orientation or marital status in employment decisions. It is our policy to maintain a non-discriminatory environment free from intimidation, harassment, or bias based upon these grounds.

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